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INTERNATIONAL BAR ASSOCIATION CONFERENCE 2024

A conference presented by the Young Lawyers Committee

IBA Young Lawyers' Committee Training: becoming a champion

20 September

Centro de Convenciones Citibanamex, Mexico City, Mexico

Working programme

Conference Co-Chairs

Adriana Castro *BLP, San Jose, Costa Rica; Co-Chair, Young Lawyers' Committee*

Bruno Oliveira Maggi *BM Advogados, São Paulo, Brazil; Co-Chair, Young Lawyers' Committee*

Friday 20 September

The sessions will take place in the Centro Citibanamex, Mexico City
All breakfasts, breaks and lunches will take place in the Centro Citibanamex, Mexico City

0930 – 0940

PANEL 1

Welcome remarks

0945 – 1000

PANEL 2

Introduction: Presentation of IBA and YLC

Speakers

Adriana Castro *BLP, San Jose, Costa Rica; Co-Chair, Young Lawyers' Committee*

Bruno Maggi *BM Advogados, São Paulo, Brazil; Co-Chair, Young Lawyers' Committee*

1010 – 1035

PANEL 3

C – Communications & Client Relationship: Tools for young lawyers and students on how to communicate and create and develop good client relationships

Speakers:

Itzik Amiel *THE SWITCH™ | THE SWITCH HUB™, Amsterdam, Netherlands; Chair, Law Firm Management - Business Development and Marketing Subcommittee*

1035 – 1100

PANEL 4

H – Happy (well-being!): How to prioritise well-being to become a Champion Lawyer. A young lawyers experience

Speakers:

George Artley *International Bar Association, London, England*

Manuela De la Helguera *Four-C Experts, Washington, District of Columbia, USA; Co-Secretary, Young Lawyers' Committee*

1100 – 1115

Coffee/tea break

1115 – 1200

PANEL 5

A – Attracting talent + Adaptability: What to do to attract talent to the legal profession and what a young lawyer should do to adapt to new legal scenarios

Session Chair

Pilar Colomes Iess *GNCL Law, Madrid, Spain*

Speakers

Rodrigo Barradas *Von Wobeser & Sierra, Mexico City, Mexico*

Edgardo Muñoz *Universidad Panamericana, Guadalajara, Mexico*

Joseline Rodriguez

Dolores Ruiz *KermaPartners, Mexico City, Mexico*

MOBILE TELEPHONES

Delegates are requested to ensure that mobile telephones and any other portable devices are switched to silent in working sessions.

Friday continued

1200 – 1225

PANEL 6

M – Mindset: How young lawyers can set a growth mindset for success

Speakers

Itzik Amiel *THE SWITCH™ | THE SWITCH HUB™, Amsterdam, Netherlands; Chair, Law Firm Management - Business Development and Marketing Subcommittee*

1225 – 1250

PANEL 7

P – Personal Branding: How a young lawyers can build their personal brand

Speakers

Itzik Amiel *THE SWITCH™ | THE SWITCH HUB™, Amsterdam, Netherlands; Chair, Law Firm Management - Business Development and Marketing Subcommittee*

1250 – 1415

Lunch

1415 – 1500

PANEL 8

I – Innovative legal trends: Other Committees

Chair

Mohamed Azhar *Fathima Ajra, Colombo Associates, Colombo, Sri Lanka*

Speakers

Álvaro Checa Rodríguez *Kinship Law Partners, Madrid, Spain*

Erick Clavel *Clavel Abogados, Mexico City, Mexico*

Juan Hugues Arthur *Foley Hoag, Washington, District of Columbia, USA*

Yanett Quiroz *International Centre for Dispute Resolution, Houston, Texas, USA*

1500 – 1545

PANEL 9

O – Outstanding leaders: How can you become one

Chair

Arno Janssens *Abu Dhabi International Arbitration Centre, Abu Dhabi, United Arab Emirates*

Speakers

Marlen Estevez Sanz *RocaJunyent, Madrid, Spain*

Isibor Oaikhinan *Central Bank of Nigeria, Abuja, Nigeria; Commissioner, IBA Professional Wellbeing Commission*

Francisco Goes Pinheiro *AVM - Advogados, Lisbon, Portugal*

Jose Vivanco *Skadden Arps Slate Meagher & Flom, New York, New York, USA*

1545 – 1555

Coffee/tea break

MOBILE TELEPHONES

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Friday continued

1555- 1625

PANEL 10

N – Networking: Tools, tips and ideas to build a network of connections and network with clients

Speakers

Itzik Amiel *THE SWITCH™ | THE SWITCH HUB™, Amsterdam, Netherlands; Chair, Law Firm Management - Business Development and Marketing Subcommittee*

1625 – 1630

PANEL 11

Last advice – Grand Finale

Speakers

Itzik Amiel *THE SWITCH™ | THE SWITCH HUB™, Amsterdam, Netherlands; Chair, Law Firm Management - Business Development and Marketing Subcommittee*

1630 – 1635

PANEL 12

Closing to Champion Training

Speaker

Monica Mora *Basham Ringe y Correa, Mexico City, Mexico*

The IBA, its officers and staff accept no responsibility for any views expressed, presentations or materials produced by delegates or speakers at the Conference.

MOBILE TELEPHONES

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Unauthorised accommodation agents

It has been brought to our attention that there are multiple companies contacting past attendees, claiming to represent the IBA, offering 'assistance' with conference and hotel bookings.

They are operating by cold-calling and spamming companies whose names have appeared on previous List of Participants, Programmes and Sponsorship recognition. The only Accommodation Agent the IBA works with is Judy Lane ICS. Judy Lane ICS do not contact delegates on behalf of the IBA without delegates making initial contact. Please ignore any communication that does not come directly from the IBA or Judy Lane ICS.

Continuing Professional Development /Continuing Legal Education

For Conference delegates from jurisdictions where CPD/CLE is mandatory, the IBA will provide a Certificate of Attendance for the Conference. Subject to CPD/CLE requirements, Conference delegates can use this to obtain the relevant number of hours' accreditation. The number of CPD/CLE hours available may vary depending on the rules applied by the members' bar association/law society on time recording criteria.

A Certificate of Attendance is available to Conference delegates on request. Please ask at the IBA Conference registration desk for information on how to obtain the certificate.

Terms and Conditions

All conference delegates must provide full and accurate information regarding their identity and contact information. Failure to do so will result in their conference booking being cancelled.

Full payment must be received to obtain your Conference documentation.

Cancellation of conference or social functions

If cancellation is received by email to confs@int-bar.org on or before the early-registration deadline date, fees will be refunded less a 15 per cent administration charge.

Cancellations received after the early-registration deadline date and up to 14 days prior to the first day of the Conference, will be refunded less a 25 per cent administration charge. Refunds will be made minus any monies owed to the IBA. Monies cannot be kept on IBA member accounts or transferred to future IBA conferences.

We regret that no refunds can be made after this time. Conference or social function bookings received after this time will not be eligible for any refund of fees. Should you have difficulties in obtaining your visa and are not able to attend the Conference this cancellation policy will still apply.

Payment

When booking the Conference, full payment of the booking fee is required at the time we accept your booking.

VAT will be added to delegate fees as appropriate. Our prices may change at any time, but any price change will not affect bookings that we have confirmed with you. Booking fees for the Conference can only be paid in the booking fee currency listed above.

Credit card payments: The IBA accepts these payment methods: American Express, Diners, Discover, JCB, Maestro, Mastercard, UnionPay, and Visa. Payments from local or affiliate services linked to these providers can also be made through the IBA website.

It is the responsibility of the cardholder to ensure that the card's security details are ready and to check that there is a sufficient balance on the card for the payment to complete.

All fees payable to us by you in relation to the Conference shall be paid free and clear of all deductions or withholdings whatsoever.

If any deductions or withholdings are required by law to such fees, you shall pay such sum as will, after the deduction or withholding has been made, leave us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

Travel arrangements and visas

Participants are responsible for making their own travel arrangements to attend the Conference. It is recommended that you check any visa requirements with your local embassy or consulate. In particular, participants should inform themselves of the entry requirements (i.e. visa requirements) of the event location and complete the necessary formalities in good time before the event begins. The IBA will not be liable if a visa application is denied, a visa is received too late to attend, or if a delegate is not able to travel to the Conference for any other reason.

We are unable to dispatch visa invitation letters to support your visa application prior to receipt of your booking form and full payment of conference fees.

Please apply for your visa in good time.

Carbon efficient travel

With IBA conferences taking place in major business centres all over the world, travel is an unavoidable reality for our delegates. The IBA encourages its members and delegates to be responsible and conscious of the impact travel has on the environment and to take measures to reduce the carbon impact of their travel.

Some suggested steps that delegates can take include:

- Travel by train instead of flying if possible.
- Book direct flights instead of connecting flights, if available, as limiting the number of stops needed will reduce your carbon footprint.
- Consider the impact of the travel class that you book – business class travel equates to 3 times the carbon footprint of economy class.

Relying on the local public transport is the more carbon friendly option, but this is not always a realistic option. Where reliance on taxis/cars is needed use electric vehicles over petrol or diesel and share vehicle usage with other delegates and colleagues.

Badges

For security reasons, name badges are required to be worn visibly at all times during the Conference and at any IBA organised social function linked to the Conference. Proof of identity is required to collect your badge and for a replacement badge to be issued. Checks will be in place and staff will challenge delegates not wearing a valid conference badge. Anyone not wearing a badge must get a replacement badge from IBA staff or will be required to leave the venue immediately. Anyone found wearing a badge that they are not entitled to wear will have the badge removed and will be required to leave the Conference.

All conference bookings are non-transferable and cannot be resold, transferred or passed on to another person, whether for commercial gain or otherwise.

Name badges can only be used by the booked attendee to access the event or social function; name badges cannot be shared or borrowed by any other person, whether registered for the event or otherwise.

Any breach of these terms will result in the booked attendee being required to leave the event / social function with immediate effect and the cancellation of their booking without reimbursement or refund of any previously paid fees.

Dietary requirements

The IBA endeavours to accommodate all special dietary requests confirmed to us before bookings close. Requests made after this time cannot be guaranteed and all dietary requests are subject to local availability (which is outside the IBA's control).

Photography and filming

Certain sessions and social functions at an IBA Event may be photographed or filmed and some of this content may be used for future IBA marketing materials, member communications, products or services. Should you have any concerns about this, or if you do not wish to be featured in any of these

materials, please contact the IBA Marketing Department at ibamarketing@int-bar.org.

No participant, attending in any capacity, is authorised to record or film the conference working sessions, workshops or social function without the prior written permission of the Conferences Director.

Illness

You will not attend the Conference if you are displaying symptoms of a communicable disease. Should you develop symptoms during your attendance, you will inform a member of IBA staff by email (confs@int-bar.org) and you agree not to attend any further sessions or related events and to comply with all local and national restrictions.

You agree that, if asked by the relevant local or national authorities, the IBA has permission to pass on your personal information and contact details to those authorities should contact tracing be required.

Promotional literature

No individual or organisation may display or distribute publicity material or other printed matter during an IBA Event, unless by prior arrangement with the IBA. Organisations and companies wishing to discuss promotional opportunities should contact the IBA Sponsorship Department at sponsorship@int-bar.org.

Conference sell-outs

The IBA hosts conferences in venues of a suitable size for each event; however, there are times when a conference may sell out and the IBA cannot guarantee places will be available. Should this happen, prospective delegates will be informed, and a waiting list will operate. The waiting list will function on a 'first come, first served' basis, subject to receiving booked delegate cancellations. The waiting list for the Conference will close once the waiting list has reached ten per cent of the venue capacity, as it is very unlikely a place will become available. IBA will not be liable for any expenses or costs incurred by you (including travel and accommodation costs) in relation to attendance at the Conference, including if you travel to the Conference without a confirmed place).

Harassment

Conferences provide unrivalled professional development and network-building opportunities for international legal practitioners and their professional associates. The IBA values the participation of every delegate and member of the IBA and wants all attendees to have an enjoyable and fulfilling experience. Accordingly, all Conference attendees are expected to show respect and courtesy to other attendees, IBA staff and those involved with hosting the events throughout the Conference and at all events, receptions, and parties, whether officially organised by the IBA or others. All delegates, guests, attendees, speakers, exhibitors, staff and volunteers at the Conference are required to conform to the IBA Harassment Policy. See www.ibanet.org/iba-harassment-policy

Cancellation by the IBA

We may at any time, with or without giving notice, in our absolute discretion and without giving any reason, cancel or postpone the Conference, change its venue or any of the other published particulars, or withdraw any invitation to attend. In any case, we will not be liable for any loss, liability, damage or expense suffered or incurred by any person, nor will we return any money paid to us in connection with the Conference unless we are satisfied not only that the money in question remains under our control but also that the person who paid it has been unfairly prejudiced (as to which, decision shall be in their sole and unfettered discretion and, when announced, final and conclusive).

The IBA shall have no liability to you, for a refund or otherwise, where the IBA is forced to cancel or reschedule part or all of the Conference due to reasons beyond our reasonable control. However, refunds may be paid at IBA's discretion.

IBA will be entitled to change the venue and make minor changes to the timing and content of the Conference.

The IBA, its officers and staff accept no responsibility for any views expressed, presentations or materials produced by delegates or speakers at the Conference.

Full Conference and Events Terms and Conditions apply.

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